

Sample Course Exhibit

ID Number. A ten-character code assigned by ACE to identify each course exhibit.

AR-1401-0033

1. FINANCE SPECIALIST
2. FINANCIAL MANAGEMENT TECHNICIAN
(Finance Specialist)

Title. The title of the course as provided on the service school's program of instruction. Version 1 is the oldest. If the titles are the same for all versions, then the version number is omitted.

Military Course Number. The number assigned to the course by the service school, as indicated on the program of instruction. Listed by version, if appropriate.

Course Number

Version 1: 542-73C10; 542-73C10 (ST).
Version 2: 542-73C10 (F); 542-73C10; 542-73C10 (ST); 541-44C10.

Subtitle. Subtitles are in parentheses, and are typically the titles of previous versions if there has been a change in the course title.

Location

Version 1: Finance School, Soldier Support Institute, Fort Benjamin Harrison, IN.
Version 2: Soldier Support Institute, Fort Jackson, SC; Finance School, Soldier Support Institute, Fort Benjamin Harrison, IN; Finance School, Fort Jackson, SC.

Location. The service school, military installation, and state. Listed by version, if appropriate.

Length. The length of the course in weeks, with contact hours in parentheses. Listed by version, if appropriate.

Length

Version 1: 7–8 weeks (244–296 hours).
Version 2: 7–9 weeks (244–307 hours).

Exhibit Dates

Version 1: 10/86–3/91.
Version 2: 4/91–Present.

Exhibit Dates. Training start date on materials evaluated and, if applicable, the date the training was eliminated. "Present" denotes that the training is still on-going. Listed by version, if appropriate.

Learning Outcomes. Competencies students acquire during the course. Some courses prior to 1990 have *Objectives*. Listed by version, if appropriate.

Learning Outcomes

Version 1: Before 10/86 see AR-1401-0002. Upon completion of the course, the student will be able to identify and determine the types of incentive pay plans, prepare pay vouchers, complete pay documents, and compute pay allowances.
Version 2: Upon completion of the course, the student will be able to determine pay status and adjustments, compute payroll and travel allowances, prepare payroll and travel vouchers, process pay inquiries, and access and input data on computer.

Recommendation. Expressed in semester hours and recommended in four categories: vocational certificate, lower-division baccalaureate/associate degree, upper division baccalaureate, and graduate. Listed by version, if appropriate.

Instruction. Description of instruction, including teaching methods, facilities, equipment, and major subject areas covered. Listed by version, if appropriate.

Instruction

Version 1: Methods of instruction include lectures, role playing, and in-class exercises. Topics covered include financial operations, data entry operations, and payroll processing.
Version 2: Methods of instruction include lectures, role playing, and in-class exercises, and computer based instruction. Topics covered include financial operations and payroll processing.

Team Review Date. Date when the course was last evaluated by a team of faculty members drawn from academia. This information is particularly useful in subject areas where state-of-the-art is important in determining the applicability of credit. ACE's policy is that Team Reviews must occur at least every ten years.

Related Occupation. A cross reference to related Army MOS exhibits. Officials awarding credit for a course and a MOS should compare the exhibit for the course with that of the MOS before awarding credit. This paragraph is included for Army-sponsored courses only.

Credit Recommendation

Version 1: In the vocational certificate category, 2 semester hours in payroll accounting. In the lower-division baccalaureate/associate degree category, 1 semester hour in computer applications (4/91)(4/91).
Version 2: In the lower-division baccalaureate/associate degree category, 2 semester hours in payroll accounting and 1 in computer applications (4/04)(1/08).

Review Date. Most recent date the course was reviewed, either by an academic team or in-house by ACE (in-house reviews are conducted when changes to course content are minor).

Related Occupations

44C; 73C.